

BRIDAL & WEDDING EXPO

Dayton Convention Center

**Please complete the attached form if you
intend to sample at your booth.**

**Per the venue, the sale and sampling of
alcohol is not permitted at the
Ohio Bridal & Wedding Expo.**

**Please send all sampling approval forms to
Theresa Carroll
tcarroll@daytonconvention.com**

SAMPLING AUTHORIZATION REQUEST

Policy for Food and Beverage Distribution on Show Floors

Please complete this form to receive authorization to distribute food or beverages NOT purchased through Savor...Dayton, the exclusive food and beverage provider at the Dayton Convention Center. The selling of food and/or beverage products by any other entity is strictly prohibited.

Sponsoring organizations of expositions and trade shows and their exhibitors may distribute SAMPLES of food and beverage products upon written authorization and adherence to all of the conditions outlined below.

General Information

1. Items dispensed are limited to products manufactured, processed or distributed by exhibiting companies. If they are not manufactured, processed, or distributed by the company then you are not able to provide samples of food and beverage unless they are purchased through SAVOR...Dayton.
2. If you do manufacture, process, or distribute the items, they are to be a SAMPLE SIZE and must be dispensed and distributed in accordance to Local and State Health Codes:
 - a. Non-Alcoholic Beverages can be a maximum of 8 oz. Sample Size, served in plastic cups. No cans or bottles will be permitted.
 - b. Food items are limited to 'bite size', not to exceed 6 oz. portions
 - c. Vendors MUST submit proof of having \$1,000,000.00 liability insurance naming ASM Global Convention Center Management LLC, SMG Food & Beverage LLC DBA Dayton Convention Center and the MCCFA, Montgomery County Convention Facilities Authority as additional insured, and are responsible for State and Local laws pertaining to the distribution of alcohol.
3. If your company manufactures, processes or distributes alcoholic beverages and this product is related to the purpose of the show, then you are able to serve SAMPLE SIZES and it must be dispensed and distributed in accordance to Local and State Health Codes:
 - a. Vendors MUST submit proof of having \$1,000,000.00 liability insurance as stated above.
 - b. Sample portions must be under the following limits and consumers may not be given more than two(2) servings:
 - i. Beer 12 oz.
 - ii. Wine/wine coolers/spirit coolers 4 oz
 - iii. Mixed beverages* 4 oz.
 - iv. Liquor/liqueurs 1.5 oz.
 - v. All alcohol must be served in plastic, disposable cups. No cans or bottles will be permitted.

*In this instance, a mixed beverage does **not** refer to a drink made from a distilled spirits product with an alcohol content of more than 21% ABV (42 Proof or more) that has been blended with soda, juice or some other mixer. This reference is to **pre-packaged**, ready to drink products that require no mixing with any other products.
- c. Distribution of alcoholic products must be monitored and overseen by a staff bartender from SAVOR...Dayton in compliance with Ohio Liquor Laws.
4. Vendors are responsible for all booth rental fees, electrical, plumbing, drayage and all other building services.
5. Storage, Delivery, or Kitchen Use- if you as the manufacturer, processor, or distributor require any product storage, delivery, or kitchen use, the following charges may be assessed:
 - a. \$150.00 per day/pallet for refrigerated, frozen or dry storage
 - b. \$50.00 one-time handling fee for 1-4 skids and \$250.00 handling fee for 5 or more skids
 - c. \$50.00 delivery charge each time product is delivered to the booth or room
 - d. \$150.00 per hour for use of kitchen space, reserved on a first come, first served basis
 - e. Additional charge(s) for rental of equipment, subject to availability

Company Requesting Sampling Permission:

Show Name

Date of Use

Company Name and Location of Event

Name

Location

Contact Information

Name

Telephone

Email address

Address

City

Zip

Items

Item and Reason of sampling, please include quantity, portion size and method of dispensing items

Approved By:

Date:
